

## NOTTINGHAM FOREST SUPPORTERS TRUST

### MINUTES OF THE BOARD MEETING 11.00am 16<sup>th</sup> OCTOBER, 2021

#### HELD AT THE BAKERY 16 WORDSWORTH ROAD, WEST BRIDGFORD

#### PRESENT

Barry Frenchman, Lindsay Knott, Nigel Langrick, Paul Severn, Bob Whetton.

Apologies- Andy Caddell, Amanda Price

Minute no	Issue	Decision
23	Appointment of Acting Chair	It was agreed that Paul Severn be appointed Chair for the meeting.
24	Minutes of meeting held on 12 <sup>th</sup> September, 2021	Approved.
25	Actions Update	All actions other than the MoU were covered by the agenda.
26	Report of Chair	The Chair had circulated his report which updating the Board on relevant issues including:- <ul style="list-style-type: none"><li>a. The Statement re the role of the Trust which had been circulated to members.</li><li>b. The meeting with Dane Murphy which was very positive and outlined his vision for the Club, and his preparedness to meet with the Trust Board representatives periodically.</li><li>c. Interactions with fans/members – addressing concerns expressed by a minority of members.</li></ul> The Report was approved.
27	Report of Treasurer	The Treasurer reported that the Trust had a current balance of £29,300. The Report was noted.
28	Meeting with Steve Cooper	The Treasurer reported on the Supporters Meeting with Steve Cooper which he attended on behalf of the Trust along with representatives of other groups. The manager was impressive and spoke well, and interacted positively with attendees. The Report was noted.
29	AGM Arrangements	The Secretary reported that preparations were progressing, the Treasurer advised that the Auditors were able to meet the proposed timescales, and the Chairman would prepare his required statement. It was agreed that:- <ul style="list-style-type: none"><li>a. The AGM will be held in early December.</li><li>b. Once confirmed the date would be posted on the website and members given the opportunity to raise relevant issues in accordance with the Constitution.</li><li>c. Formal notice of the AGM will be given by email to members.</li></ul>

		<p>d. External support would be arranged to assist with management of the AGM which will be held by zoom.</p>
30	Report of Secretary	<p>The Secretary further updated the Board on the progress of the outline programme of improvements to Trust governance. He reported that he had recently taken part in the FSA Board Training event which highlighted issues to address including indemnity insurance for Board members. It was agreed that:-</p> <ol style="list-style-type: none"> <li>a. The Report be noted.</li> <li>b. Indemnity Assurance be sought.</li> </ol>
31	IT/Website update including lapsed members	<p>The Board was updated on progress on these issues. Two key issues to be addressed were 30 unsubscribed members and 100 plus lapsed members. It was agreed that:-</p> <ol style="list-style-type: none"> <li>a. IT advice be sought with regard to lapsed members.</li> <li>b. Email accounts are arranged for each Board member.</li> </ol>
32	My City My Shirt	<p>The Board was advised that that the Boards and photographs were finalised, but that securing rooms for the launch and exhibition was difficult. It was agreed that:-</p> <ol style="list-style-type: none"> <li>a. The Launch be held in January at the Nottingham Contemporary.</li> <li>b. The Exhibition be held separate at the Royal Concert Hall following the Launch.</li> <li>c. Invitees would include the models, NFFC representatives, local civic dignitaries, FSA, media and Board members.</li> <li>d. the Trust would provide a report to the Football Club for inclusion in the matchday programme.</li> </ol>
33	Disability Report - Update	<p>The Board was further updated on progress. A very helpful meeting had taken place with Scott Paul on 8<sup>th</sup> October which confirmed that more staff had been trained on disability issues resulting in a better service and fewer complaints. Longer-term issues will be addressed in future meetings which the Club which the Club will maintain. The Club had agreed to arrange a further meeting with representatives of disabled supporters (and carers) earmarked for January. Board noted the update..</p>
34	Women's Football Team	<p>The Board was updated on discussions and the offer to help facilitate a Supporters Club for the Women's team. The Trust awaited a call from the Club to further progress this initiative. Board noted the update.</p>
35	Receipt of Tickets & Season Cards – NFFC Women's Team	<p>The Trust had received two match tickets for the NFFC Women vs. DCFC Women on 3<sup>rd</sup> October, and two NFFC Women season cards.</p>

		<p>It was noted that in accordance with Trust policy the two match tickets had been made available to members on the website, and,</p> <p>It was agreed that the two season cards be advertised as available as a pair to members on the website.</p>
36	Date of the next meetings	<p>The Board agreed that:-</p> <ul style="list-style-type: none"> <li>a. The next meeting will be held at the Old Bakery at 11am on Saturday 6<sup>th</sup> November (prior to the PNE fixture).</li> <li>b. The December meeting will be held at the Bakery at 11am on Saturday 4<sup>th</sup> December at 11am (prior to Peterborough United).</li> </ul>